

FIFA[®]

Request for Information (RFI)

Request for Information (RFI) for: Furniture, Fixtures & Equipment (FF&E)

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1. Disclaimer

This Request for Information does not create any obligation, either express or implied, that:

- any tender or procurement process will proceed; or
- if a tender or procurement process does proceed, the participant's tender or other form of application (if any) will be given any preference or special consideration.
- If a tender or procurement process does proceed, the participant's participation in this Request for Information will imply an invitation to a future tender or procurement process.

This Request for Information does not indicate a commitment to any particular course of action.

Respondents might be asked to provide estimated costs to help FIFA understand acquisition and ongoing costs.

Any cost estimates requested are for budgeting purposes only. Should FIFA later decide to issue a quote for services, the respondent will not be held to price estimates provided as part of the RFI.

2. Introduction

2.1. FIFA

The Fédération Internationale de Football Association ("**FIFA**"), based in Zurich, Switzerland, is the international governing body of football, futsal and beach soccer, comprised of 211 member associations from around the world grouped into six confederations regionally.

FIFA's activities extend far beyond its broad spectrum of international competitions, headed by the FIFA World Cup™. FIFA also provides material, financial and promotional resources for developing the game around the world and offers underprivileged communities support. For more information on FIFA and its competitions, please visit the official website at www.FIFA.com.

2.2. FIFA World Cup 2026™

Football is the most popular sport in the world, and the FIFA World Cup™ is its pinnacle. The FIFA World Cup 2026™ will bring the largest event in sporting history to North America. The event will be held in 16 cities across Canada, Mexico and the United States of America and will feature 48 countries, more teams, more fans, and more matches than ever before. For more information on FIFA and its competitions, please visit the official website at <https://www.fifa.com/canadamexicousa2026>.

2.3. FIFA Club World Cup 2025™

FIFA's new prime club competition - the FIFA Club World Cup 2025™ - will grace the world stage in June and July 2025, when 32 of the globe's leading teams gather in the USA for the inaugural edition. This truly global event will bring together the most successful club sides from each of the six international confederations: AFC, CAF, Concacaf, CONMEBOL, OFC, and UEFA. For more information on this tournament, please visit the official website at <https://www.fifa.com/en/tournaments/mens/club-world-cup/usa-2025/articles/teams-dates-venue-groups-draw-matches-tickets>.

2.4. FIFA26 Inc.

FIFA has established a subsidiary in the United States of America, FWC2026 US, Inc. (“**FIFA26 Inc.**” [and collectively with FIFA, “**FIFA/FIFA26 Inc.**”]), to operationally deliver the FIFA World Cup 2026™. FIFA26 Inc. is a 501(c)(4) organization.

2.5. FIFA Event Logistics

FIFA’s Event Logistics department is a specialized functional area primarily responsible for meticulously planning, coordinating, and executing the movement and storage of resources, materials, and services required to support the FIFA World Cup 2026™, FIFA Club World Cup 2025™ and other related events. The department focuses on optimizing the supply chain and transportation processes to ensure smooth and timely delivery of event-related items.

Key Functions of the Event Logistics department are:

- Customs & International Freight Forwarding Operations.
- Material Operations – Provision of Fixtures, Furniture, and Equipment (FF&E) and Material Handling Equipment (MHE).
- Distribution Operations.
- Warehouse Operations.
- Venue Operations.
- Participating Members Association (PMA) Operations – Team Equipment Movement Operations.
- Central Operations – Management & Planning Operations.
- Provision of staff, including management, drivers, crew, etc.

3. Structure of RFI

3.1. Background

The aforesaid FIFA Tournaments will be hosted across three countries, various cities, and venues, requiring a comprehensive and cohesive strategy for FF&E sourcing. The Event Logistics department is committed to a strategy emphasizing sustainability and effective material dissolution post-tournament. We aim to minimize unnecessary purchases and maximize material reuse.

FIFA is approaching the FF&E industry, focusing on suppliers specialized in large-scale projects across North America. The scope includes but is not limited to, seating, tables, storage, shelving, appliances, and other essential fixtures required for the successful execution of the FIFA Events.

3.2. Purpose

The primary purpose of this RFI is to:

Understand Market Offerings and Identify Potential Suppliers:

- Gain insights into the products available in the market.
- Evaluate potential suppliers who meet the high standards required for the FIFA World Cup 2026™.

Assess Sustainability Practices and Dissolution Options:

- Ensure suppliers have robust sustainability practices, including the ability to resell, reuse, and recycle materials.

Cost Estimation:

- Gather preliminary cost information to assist in budgeting and financial planning.

Logistics and Support:

- Understand the logistics support and after-sales services that suppliers can provide.

3.3. An Opportunity to Contribute and Shape

The Event Logistics department views this RFI as an opportunity for professionals within the FF&E industry to contribute their knowledge and experience.

FIFA encourages your participation, acknowledging that it is entirely voluntary. You may choose to answer all or some of the questions. Please note that this process is independent of any subsequent procurement activities, and your participation will not influence any future procurement decisions.

3.4. Strategic and Commercial Partnership

FIFA offers companies and brands various commercial partnership opportunities to increase their recognition and market strength.

If interested, please provide the name, title, and contact details for a marketing contact to discuss FIFA Partnership Opportunities as part of your RFI response.

4. Response section

4.1. Content

Your answers may include as much or as little detail as you feel is necessary.

The response structure is outlined below. Additional information on matters or issues not raised is welcomed.

The deadline for response submission is August 16, 2024.

Company Overview:

- Company name, address, and contact details.
- Brief history and experience in the FF&E industry.
- Key clients and projects, especially in large-scale environments.

Technical Response and Cost Estimates:

- Detailed response to the technical requirements.
- Preliminary cost estimates for products and services, including all applicable import duties and taxes if items must be brought from abroad.
- Technical specifications and certifications.

Sustainability Practices:

- Information on sustainability initiatives and certifications.
- Details on reuse, recycling, and dissolution strategies.
- Case studies or examples of previous sustainable projects.

Logistics and Support:

- Delivery and installation capabilities.
- On-site support and maintenance services.
- After-sales service and warranty information.

References:

- Contact information for references from past clients.
- Testimonials or case studies of similar projects.

4.2. Technical Requirements

The Event Logistics department is seeking information on the specific FF&E list with predetermined specifications with possible sourcing strategies to consider:

- **Purchase:** FIFA purchases the items from the supplier and takes ownership of them.
- **Rental:** FIFA rents the items from the supplier for the duration of the tournaments.
- **Buyback:** This applies to the purchase strategy, where the supplier buys back the FF&E from FIFA after the tournaments at pre-agreed prices.
- **Supplier-offered strategy:** You can offer the FIFA strategy for sourcing FF&E for the upcoming tournaments, ensuring sustainability and effective dissolution.

The specifications, descriptions, quantities, and images provided are preliminary and may be subject to change.

Please provide details on the availability of these items within your company, along with cost estimates.

Additional information on matters or issues not raised is welcomed.

Use the file attached to this document to submit the required information.



FWC2026 FF&E
Catalog - Master V2

5. Questions and Requests for Clarification

Please submit any questions or requests for clarifications about this RFI in writing to the project manager by the deadline for submission of questions and requests for clarification identified in the RFI Schedule. The preferred method of submission is email.

The deadline for questions and requests for clarification is August 02, 2024.

6. Project Contacts

Attention to:

Vlad Abramov – Senior Manager Materials – vlad.abramov@fwc2026.org

Sarah McGibbon – Head of Logistics – sarah.mcgibbon@fwc2026.org

Copy to:

Mathyas Valasek – Procurement Manager FWC2026 – mathyas.valasek@fifa.org